



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

**Executive Director Monthly Report  
August 2018**

**1. Licensing**

- a. Licenses Processed – 286
  - i. Renewals – 250
  - ii. Late Renewals – 8
  - iii. Reinstatements – 3
  - iv. New Licenses – 22
  - v. Temporary Licenses – 4
  - vi. Duplicate/Change - 9
- b. Renewal E-mails – 658
- c. Post Cards – 169
- d. FOIA Requests- 1
- e. License Verifications - 6
- f. Investigation – 11

**2. Ethics Investigations and Follow-Up**

- a. 03-FY-2017 - Random Drug Testing through November 2019
- b. 04-FY-2018 - Awaiting Payment of Administrative Fees
- c. 05-FY-2018 - Complaint Received, Awaiting Board Meeting Review
- d. 06-FY-2018 - Rescheduled for November Ethics Meeting
- e. 07-FY-2018 - Complaint Received, Awaiting Board Meeting Review
- f. 01-FY-2019 - Scheduled for November Ethics Meeting
- g. 02-FY-2019 - Scheduled for November Ethics Meeting
- h. 03-FY-2019 - Scheduled for November Ethics Meeting
- i. 04-FY-2019 - Scheduled for November Ethics Meeting
- j. 05-FY-2019 - Scheduled for November Ethics Meeting
- k. 06-FY-2019 - Scheduled for November Ethics Meeting

**3. Site Inspections – None.**

**4. Financial Summary**

- a. Monthly Deposits - \$19,380.00
- b. Monthly Expenses - \$22,680.88
- c. 2018 Balance – \$295,196.01
- d. 2017 Balance - \$289,950.76

**5. Meetings, Training and Events**

- a. Preliminary Interviews
- b. Submitted Budget Appropriation Request
- c. Completed FY-2018 Annual Report
- d. Added old Board Minutes & Annual Reports to website



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- e. Fleet Annual Reporting Requirements
  - f. wvOASIS Procurement Webinar for Chapter 30 Boards
  - g. Organizing and filling scanned documents
- 6. Future Goals**
- a. Add Radiation Therapy Requirements to the Code
  - b. Start doing background checks on new licensees
  - c. Revise Series 2 Continuing Education Legislative Rule
  - d. New database & Website