



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

**Executive Director Monthly Report
July 2019**

1. Licensing

- a. Licenses Processed – 311
 - i. Renewals – 267
 - ii. Late or Reinstatements – 5
 - iii. New Licenses – 22
 - iv. Temporary Licenses – 0
 - v. Duplicate/Change – 17
- b. Renewal E-mail Reminders – 1368
- c. Post Cards – 115
- d. Investigation – 5
- e. FOIA Requests- 0
- f. License Verifications - 9

2. Ethics Investigations and Follow-Up

- a. 03-FY-2017 – Random Drug Testing through November 2019
- b. 09-FY-2019 – Complaint letter sent & Ethics meeting scheduled
- c. 10-FY-2019 – Complaint letter sent & Ethics meeting scheduled
- d. 11-FY-2019 – Consent agreement complete
- e. 12-FY-2019 – Consent agreement complete
- f. 14-FY-2019 – Consent agreement complete
- g. 15-FY-2019 – Sent a dismissal letter
- h. 16-FY-2019 – Sent a dismissal letter
- i. 17-FY-2019 – Complaint letter sent & Ethics meeting scheduled
- j. 18-FY-2019 – Referred to the DHHR
- k. 19-FY-2019 -- Complaint letter and Subpoena sent & Ethics meeting scheduled
- l. 20-FY-2019 – Complaint letter sent & Ethics meeting scheduled
- m. 21-FY-2019 – Complaint letter sent & Ethics meeting scheduled



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3. Meetings, Training and Reports

- a. InLumon Database conversion – Weekly meetings
- b. Office of Technology Multifactor Authentication Set Up
- c. Asset Management Certification & Coordinator Designation
- d. Debt Management Certification
- e. Special Board Meeting – July 19, 2019
- f. Series 1 Public Comments
- g. Driver Safety E-mail – July 2019
- h. Records Management Biannual Report
- i. House Bill 118 Meeting
- j. WVSRT Meeting Outline
- k. Transfer Fine to General Fund

4. Financial Summary

- a. Monthly Deposits - \$21,260.00
- b. Monthly Expenses - \$15,768.53
- c. 2019 Balance – \$371,358.48
- d. 2018 Balance – \$298,496.89
- e. 2017 Balance – \$296,119.05
- f. 2016 Balance – \$296,119.05
- g. 2015 Balance – \$283,202.30
- h. 2014 Balance – \$242,191.83
- i. 2013 Balance – \$202,816.02
- j. 2012 Balance – \$177,767.56

5. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Remove Nuclear Medicine Apprentice from Code
- d. Revise Board Member make up in Code
- e. Revise Series 2 - Continuing Education Legislative Rule