



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

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**Executive Director Monthly Report
February 2018**

- 1. Site Inspections – None.**
- 2. Ethics Investigations and Follow-Up**
 - a. 03-FY-2017
 - b. 14-FY-2017
 - c. 02-FY-2018
 - d. 03-FY-2018
 - e. 04-FY-2018
- 3. Office**
 - a. Expiration Warning E-mails – 320
 - b. Expired Post Cards - 24
 - c. Investigation – 24
- 4. Meetings, Training and events**
 - a. February 5, 2018 – Move Day, Cool Ridge – Charleston WV
 - b. February 6, 2018 – Phone Service Quotes / TCR
 - c. February 8-9, 2018 – Family Sick Leave
 - d. February 14, 2018 – Real Estate, Charleston WV
- 5. Upcoming Meeting and Events**
 - a. March 22, 2018 – Board Meeting, Charleston WV
 - b. March 29-30, 2018 – JRCERT Inspection, Charleston WV
 - c. April 15-18, 2018 – JRCERT Inspection, Wheeling WV
 - d. April 23-24, 2018 – JRCERT Inspection, Logan WV
 - e. April 24-26, 2018 – Cash Management Conference, Roanoke WV
 - f. July 26, 2018 – Board Meeting, Charleston WV
 - g. November 15, 2018 – Board Meeting, Charleston WV