

WV Medical Imaging & Radiation Therapy Technology Board



Virtual Board Meeting

Thu Jan 19, 2023 4:00 PM - 7:00 PM EST

**1. Meeting to Order**

The virtual board meeting was called to order at 4:01 PM on Thursday, January 19, 2023 by the Chairman of the Board, Tyson Judy using the virtual meeting platform Boardable.

**2. Guests**

Chairman Judy noted that there were no guests in attendance.

**3. Attendance**

Board members in attendance were Chairman Tyson Judy, Dee Workman, Roxanne Clay, Kristi Barnett, and Brian Martin. Executive Director, Jamie Browning and Assistant Attorney General, Adriana Marshall were also in attendance. Board members Peter Chirico, MD, Todd Resley MD and Secretary Victoria Novick were excused.

**4. Agenda**

Ms. Workman made a motion to accept the agenda as presented. Mr. Martin seconded the motion and the Board concurred.

**5. Board Meeting Minutes**

**a. November 17, 2022**

A motion was made by Ms. Barnett to approve the November 17, 2022 board meeting minutes as presented, Ms. Workman seconded the motion and the Board concurred.

The October 20, 2022 board meeting minutes were posted to the Board's website for public availability.

**6. Old Business**

**a. FARB Forum on Professional Regulation**

Chairman Judy reminded the board members and staff that funds have been approved to attend the 2022 FARB Forum on Professional Regulation in Nashville TN on January 26-28 2022.

**7. Professional Development**

**a. Purchasing Card Training Certification**

Chairman Judy reported that Director Browning completed the required P-Card Coordinator Training, P-Card Ethics Training and completed the P-Card Cardholder Agreement on November 28, 2022.

**b. Purchasing Training - Surplus Property Training**

Chairman Judy reported that Director Browning completed the virtual WV State Purchasing Division training on Surplus Property on December 14, 2022.

**c. CLEAR Winter Symposium**

Chairman Judy reported that Director Browning attended the 2023 Council on Licensure, Enforcement and Regulation Winter Symposium in Savannah GA on January 11, 2023.

**8. Ethics**

The Ethics Committee, consisting of Chairman Judy, Director Browning and AG Marshall had an informal conference via video conferencing on January 19, 2023 prior to the Board Meeting to discuss Ethics cases 12-FY-2019, 04-FY-2022, 02-FY-2023, and 06-FY-2022.

A motion was made by Ms. Clay to enter into executive session at 4:05 PM to discuss Ethics cases 12-FY-2019, 04-FY-2022, 02-FY-2023, and 06-FY-2022. The motion was seconded by Ms. Workman and the Board concurred.

A motion was made by Ms. Barnett to exit the executive session at 4:13 PM. The motion was seconded by Ms. Workman and the Board concurred.

**a. 12-FY-2019**

Chairman Judy reported that 12-FY-2019 has entered into a consent agreement for failure to report a felony during renewal. Chairman Judy presented the Board with a felony expungement for review and discussion. No action was taken.

**b. 04-FY-2022**

Chairman Judy reported that 04-FY-2022 has entered into a consent agreement with a mandatory discipline program until 4/21/2025. Chairman Judy presented the board with the ARRT Alternative Disposition Agreement and the WV Pharmacy Resource Network Discipline Program quarterly update for review and discussion. No action was taken.

**c. 02-FY-2023**

Chairman Judy reported that 02-FY-2023 has completed all the requirements of his consent agreement including signing the consent agreement and reimbursing the Board \$250 for incurred costs.

Chairman Judy reported that the consent agreement has also been posted on the Board's website under Disciplinary Actions and indicated under the public license search when searching the licensees name.

Chairman Judy reported that the consent agreement has been forwarded to the WV Secretary of State and the American Registry of Radiologic Technologists.

Ms. Barnett made a motion to close ethics case 02-FY-2023. After review of all available information, Ms. Workman seconded the motion and the Board concurred.

**d. 06-FY-2023**

Chairman Judy reported that 06-FY-2023 has completed all the requirements of his consent agreement including signing the consent agreement and reimbursing the Board \$250 for

incurred costs.

Chairman Judy reported that the consent agreement has also been posted on the Board's website under Disciplinary Actions and indicated under the public license search when searching the licensees name.

Chairman Judy reported that the consent agreement has been forwarded to the WV Secretary of State and the American Registry of Radiologic Technologists.

Ms. Barnett made a motion to close ethics case 06-FY-2023. After review of all available information, Ms. Workman seconded the motion and the Board concurred.

#### **9. Financial Monthly Reports**

The Finance Committee, consisting of Chairman Judy and Director Browning a met on January 19, 2023 to review the November 2022 and December 2022 financial reports.

##### **a. November 2022 Financial Report**

Ms. Clay made a motion to approve the November 2022 financial report showing a balance of \$471,975.23. After review of all available information, Mr. Martin seconded the motion and the Board concurred.

##### **b. December 2022 Financial Report**

Ms. Clay made a motion to approve the December 2022 financial report showing a balance of \$469,361.24. After review of all available information, Mr. Martin seconded the motion and the Board concurred.

#### **10. Purchasing Card Monthly Reports**

The Finance Committee, consisting of Chairman Judy and Director Browning a met on January 19, 2023 to review the November 2022 and December 2022 Purchasing Card reports.

##### **a. November 2022 Purchasing Card Report**

Ms. Workman made a motion to approve the November 2022 Purchasing Card Report with \$5,143.26 in total purchases. After review of all available information, Ms. Barnett seconded the motion and the Board concurred.

##### **b. December 2022 Purchasing Card Report**

Mr. Martin made a motion to approve the December 2022 Purchasing Card Report with \$2,528.61 in total purchases. After review of all available information, Ms. Clay seconded the motion and the Board concurred.

#### **11. Director's Reports**

##### **a. November 2022 Director's Report**

Ms. Workman made a motion to approve the November 2022 Director's Report as presented. After review of all available information, Mr. Martin seconded the motion and the Board concurred.

##### **b. December 2022 Director's Report**

Ms. Workman made a motion to approve the December 2022 Director's Report as presented. After review of all available information, Mr. Martin seconded the motion and the Board concurred.

## 12. Medical Imaging Schools Report

### a. JRCERT Accreditation Actions

Chairman Judy presented the Joint Review Committee on Education in Radiologic Technology's Accreditation Actions dated November 15, 2022 and December 15, 2022 for review and discussion. No action was taken.

### b. #0190 University of Charleston

Chairman Judy presented the JRCERT report stating that Jackson General Hospital has been approved as a clinical setting for the University of Charleston Radiology Program for review and discussion. No action was taken.

### c. #0310 Bluefield State University

Chairman Judy presented the JRCERT report stating that Amy Atwell has been appointed as the program director of Bluefield State University for review and discussion. No action was taken.

### d. #0415 Southern West Virginia Community and Technical College

Chairman Judy presented the Joint Review Committee on Education in Radiologic Technology report stating that Havilah Adkins attended the JRCERT Accreditation Seminar and Outcomes Assessment Workshop for Program Director's for review and discussion. No action was taken.

### e. #0621 University of Charleston - Beckley

Chairman Judy presented the JRCERT report stating that the University of Charleston-Beckley is scheduled for reevaluation within the next 12 months for review and discussion. No action was taken.

### f. #3403 St. Mary's Medical Center

Chairman Judy presented the JRCERT report stating that June Torlone has been appointed as the program director for another JRCERT-accredited program and will no longer be allowed to be a clinical preceptor at St. Mary's Medical Center Radiology Program for review and discussion. No action was taken.

### g. #3404 West Virginia University Hospitals

Chairman Judy presented the JRCERT report stating that Ronald Linn has been appointed as the clinical coordinator and Samantha Eakle has been appointed as the clinical preceptor of West Virginia University Hospitals Radiology Program for review and discussion. No action was taken.

Chairman Judy presented the JRCERT report stating that Fairmont Gateway Clinic has been approved as a clinical setting for West Virginia University Hospitals Radiology Program for review and discussion. No action was taken.

## 13. 2023 Legislative Calendar

Chairman Judy presented the 2023 Legislative Calendar for review and discussion.

Director Browning provided a summary of all introduced legislation that could possible affect the Board This legislation will be posted on the Board's website for review.

**14. .Gov URL is Live**

Chairman Judy reported that the Board's website now has a .Gov URL [www.wvrtboard.gov](http://www.wvrtboard.gov) and is in compliance with the Legislative Audit of IT Services Report. Chairman Judy opened the topic for review and discussion. No action was taken.

**15. W-2's**

Chairman Judy reported Form W-2s will be mailed by January 31 to any employee who did not select electronic delivery through myApps. The printed Form W-2 will be mailed to the address on record in the HRM application as of January 12, 2023. No action was taken.

**16. Upcoming Meetings**

**a. February 16, 2022**

Ms. Clay made a motion to have the next Board meeting on February 16, 2023. Mr. Martin seconded the motion and the Board concurred.

**17. Adjournment**

Ms. Barnett made a motion to adjourn at 4:29PM. Mr. Martin seconded the motion and the Board concurred.