



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

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**Executive Director Monthly Report
May 2016**

- 1. Site Inspection Report: Summers, Monroe, Greenbrier, and Mercer Counties.
18 Facilities and 145 Licenses.**
- 2. Ethics Investigation and Follow-up**
 - a. 18-FY-2014
 - b. 01-FY-2016
 - c. 02-FY-2016
 - d. 03-FY-2016
- 3. Office**
 - a. Expiration Warning E-mails – 570
 - b. Expiration Warning Letters – 15
 - c. Expired Post Cards Mailed – 22
 - d. Expired Letters to Human Resources – 11
 - e. Continuing Education Audit – 13
- 4. Training**
 - a. May 3, 2016 – Purchasing Open House, Charleston WV
 - b. May 17, 2016 - wvOasis Human Resource Management Training
 - c. May 19, 2016 - wvOasis Budget Training
 - d. May 24, 2016 - wvOasis Kronos Training
- 5. Meetings and events**
 - a. May 12, 2016 – Board Meeting, Charleston WV
 - b. May 13, 2016 – Association Meeting, Charleston WV
 - c. May 18, 2016 – Association Meeting, Charleston WV
 - d. May 23, 2016 – Board Meeting, Conference Call
- 6. Upcoming Meeting and Events**
 - a. June 6, 2016 - Ethics Meeting, Charleston WV
 - b. June 13-15, 2016 - Nuclear Power Plant Drill, Shippingport PA
 - c. June 23-26, 2016 - ASRT Governance Conference, Las Vegas NV
 - d. June 27 - July 7, 2016 – Annual Leave
 - e. July 13, 2016 – Purchasing Training (Audits), Charleston WV
 - f. July 20, 2016 – Purchasing Training (Travel Management) Charleston WV
 - g. July 27, 2016 - Purchasing Training (Overview), Charleston WV