



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

Albert T Summers Center

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E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

BOARD MEETING AGENDA

Thursday, January 17, 2019 at 2:00PM

- 1. Call Meeting to Order**
- 2. Recognize Guests**
- 3. Establish Quorum (4)**
- 4. Approve Board Meeting Agenda**
 - a. January 17, 2019 - **Vote****
- 5. Approve Board Meeting Minutes**
 - a. November 15, 2018 – **Vote****
- 6. Old Business**
 - a. Ethics Update**
 - i. 03-FY-2017**
 - 1. Continued Random Drug Testing through 11/16/19**
 - ii. 06-FY-2018**
 - 1. Consent Agreement pending**
 - iii. 01-FY-2019**
 - 1. Consent Agreement pending**
 - iv. 02-FY-2019**
 - 1. Consent Agreement pending**
 - v. 03-FY-2019**
 - 1. Consent Agreement pending**

- vi. 04-FY-2019
 - 1. Consent Agreement pending
- vii. 05-FY-2019
 - 1. Consent Agreement pending
- viii. 06-FY-2019
 - 1. Consent Agreement pending

- b. Personnel Update
 - i. Staff
 - ii. Board Members

- c. CT Fusion Tests

7. New Business

- a. Ethics – **Executive Session - Vote**

- i. Ethics Committee consisting of Board Chair Layton, Director Browning and Ms. Justice met on January 10, 2019 at the Board Office.

- 1. 07-FY-2019
- 2. 08-FY-2019
- 3. 09-FY-2019
- 4. 10-FY-2019

- b. Finance - **Vote**

- i. Finance Committee consisting of Board Chair Layton, Director Browning and Ms. Justice met on 7/19/2018 and 11/08/2018 at the Board Office.

- 1. November 2018
- 2. December 2018

- c. BRIMM Safety Requirements

- i. Organizational Safety

- 1. Safety Policy Annual Review - **vote**

- ii. Driver and Vehicle Safety
 - 1. Fleet Safety Driving Tips
 - a. December 2018

b. January 2019

iii. Loss

- 1. No Loss of Property or Time – Recognition for all Board Members and Staff for safe practices**

d. Director's Reports - **Vote**

- i. November 2018**
- ii. December 2018**

e. Schools Report

- i. JRCERT & JRCNMT Update**

f. WV Interactive - **Vote**

g. Background Checks- **Vote**

h. Facility Inspections- **Vote**

i. State Vehicle- **Vote**

j. Treasurer's Office Lock Box- **Vote**

k. Website Payment Option- **Vote**

l. OnBoard Meeting Solutions- **Vote**

m. Board Member Update

n. Employee Update

8. Training / Conferences

- a. Federation of Associations of Regulatory Boards (FARB) 2019 Forum – January 24-27, 2019 in New Orleans, LA**
- b. Keith Fisher, Attorney General Representative**

9. Upcoming Meetings

- a. January 17, 2019 at 2:00PM – Board Meeting, Board Office**
- b. May 23, 2019 at 2:00PM – Board Meeting, Board Office**
- c. August 22, 2019 at 2:00PM – Board Meeting, Board Office**
- d. November 21, 2019 at 2:00PM – Board Meeting, Board Office**

10. Adjourn

NOTE:

Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

ADA Notice: *The West Virginia Medical Imaging & Radiation Therapy Technology Board of Examiners is committed to providing meeting access through reasonable accommodation under the Americans with Disabilities Act (ADA). Kindly notify the Board prior to the meeting for special accommodations*