



Board Meeting Agenda

DATE: Thu July 15th, 2021

TIME: 4:00pm - 6:00pm EDT

LOCATION: Albert T Summers Center, 1124 Smith Street, Suite B-300, Charleston WV 25311

GROUPS: Board

1. **Meeting to Order**

[WVSOS Meeting Notice - July 15, 2021.pdf](#)

2. **Guests**

a. **Delegate Brandon Steele**

[Delegate Brandon Steele Biography.pdf](#)

3. **Attendance**

4. **Agenda as Presented**

5. **Board Meeting Minutes**

a. **May 20, 2021 Board Minutes**

[Board Minutes - May 20, 2021.pdf](#)

6. **Old Business**

a. **CLEAR 2021 Executive Leadership Program for Regulators**

[CLEAR Executive Leadership Program for Regulators.pdf](#)

b. **FARB 2021 Regulatory Law Seminar**

[FARB 2021 Regulatory Law Seminar.pdf](#)

7. Professional Development

a. **ASRT 2021 House of Delegates and Educational Symposium**

[Trupo - GAX 2100091573.pdf](#)

b. **P-Card Training**

[P-Card Training 2021.pdf](#)

c. **Purchasing Training - Surplus Property**

[Surplus Property Office of Technology Equipment.pptx](#)

[Surplus Property and Fixed Assets.pptx](#)

8. Ethics

a. **02-FY-2021**

[02-FY-2021 License Expired.pdf](#)

9. Financial Reports

a. **May 2021**

[11 - Monthly Financial Statment May 2021.pdf](#)

[11 - Monthly Financial Statment May 2021.pdf](#)

b. **June 2021**

[12 - Monthly Financial Statment June 2021.pdf](#)

[12 - Monthly Financial Statment June 2021.pdf](#)

c. **FY-2021**

[FY-2021 Financial Reports.pdf](#)

10. Director's Monthly Report

a. **May 2021**

[Director's Report - 11 May 2021.pdf](#)

b. **June 2021**

[Director's Report - 12 June 2021.pdf](#)

11. **Schools Report**

[School Report July 2021.pdf](#)

12. **Agency Procurement Officer Designation**

[Agency Procurement Designation FY-2022.pdf](#)

13. **Annual Asset Management Certification**

[2021 Asset Management Forms.pdf](#)

[WV-FIN-AM-017_Assets_by_Department.pdf](#)

14. **Annual Debt Management Certification**

[2021 WVSTO Annual Debt Management Certification.pdf](#)

15. **Annual Real Estate Property Report**

[DEPT 0915 - WV-FIN-AM-044_Real_Estate.xlsx](#)

[Mandatory Real Property Reporting Requirement - DUE DATE_ June 15, 2021.pdf](#)

[Real Estate Division Annual Report.pdf](#)

16. **Small, Woman and Minority Owned Business (SWAM) Annual Report**

[Annual SWAM Reporting Requirement.pdf](#)

[WV-FIN-AP-061_PRCC_and_GAX_payment_to_SWAM_Vendors.pdf](#)

[WV-FIN-PROC-039_SWAM_Fiscal_Year_Spending_Report \(1\).pdf](#)

17. **BRIM Loss Control Questionnaire FY-2023**

[BRIM Loss Control Questionnaire FY2023.pdf](#)

18. **Certificate of Liability**

[Certificate of Liability Insurance FY-2023.pdf](#)

19. **WV Legislature Joint Committee on Governance and Finance Request**

[WV Legislature Joint Committee on Governance and Finance Request.pdf](#)

20. **Post Card Reminders**

21. **Series 6 Changes**

[Series 6.pdf](#)

[Series 6 Proposed Changes - Fernandez.pdf](#)

[Series 6 Proposed Changes - Foster.pdf](#)

[Series 6 Proposed Changes - Harrah.pdf](#)

22. **CLEAR - 2021 Annual Educational Conference**

[CLEAR - 2021 Annual Educational Conference.pdf](#)

23. **Election of Officers**

a. **President**

b. **Secretary**

24. **Executive Director Annual Evaluation**

[Browning - Performance Appraisal July 2021.pdf](#)

25. **Upcoming Meetings**

a. **August 19, 2021**

b. **September 16, 2021**

c. **October 21, 2021**

26. **Adjournment**
