



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS
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**Executive Director Monthly Report
June 2016**

- 1. Site Inspection Report: Wirt, Calhoun, Ritchie, Marshall, Wetzel, Tyler, Pleasants, Jackson and Mason Counties.
18 Facilities and 80 Licenses.**
- 2. Ethics Investigations**
 - a. 18-FY-2014
 - b. 01-FY-2016
 - c. 02-FY-2016
 - d. 03-FY-2016
 - e. 04-FY-2016
 - f. 05-FY-2017
- 3. Office**
 - a. Expiration Warning E-mails – 399
 - b. Expiration Warning Letters – 13
 - c. Expired Post Cards Mailed – 16
 - d. Expired Letters to Human Resources – 5
 - e. Continuing Education Audit – 11
- 4. Training**
 - a. June 8, 2016 – Purchasing Training (Surplus Property & Fixed Assets), Charleston WV
- 5. Meetings and events**
 - a. June 6, 2016 – Ethics Meeting, Charleston WV
 - b. June 14, 2016 – Nuclear Power Plant Drill, Shippingport PA
 - c. June 19, 2016 – FY 2017 Budget Submitted with Nancy Godby
 - d. June 23-26, 2016 – ASRT Governance Conference, Las Vegas NV (CANCELLED)
 - e. June 27 - July 7, 2016 – Annual Leave
- 6. Upcoming Meeting and Events**
 - a. July 13, 2016 – Purchasing Audit Training, Charleston WV
 - b. July 20, 2016 – Purchasing Travel Management Training, Charleston WV
 - c. July 27, 2016 - Purchasing Process Training, Charleston WV
 - d. August 1, 2016 - BRIM Loss Control Questionnaire Deadline
 - e. August 3-5, 2016 - JCERT Site Visit, WVUH Radiation Therapy, Morgantown WV
 - f. August 9, 2016 – Article 18, Series 1 Final File Deadline
 - g. August 10, 2016 – Purchasing Procurement Training, Charleston WV
 - h. August 11, 2016 – Fleet Management / ARI Training, Charleston WV
 - i. August 18, 2016 – Board Meeting, Charleston WV
 - j. August 23-26, 2016 – Purchasing Conference, Canaan Valley, WV