WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS
1124 Smith Street, Suite B-300, Charleston WV 25301
Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177
E-mail: rtboard@wv.gov   Web Page: www.wvrtboard.org

Executive Director Monthly Report
April 2018

1. **Licensing**

    a. **Licenses Processed - 133**
        i. **Renewals – 119**
        ii. **Late Renewals – 2**
        iii. **Reinstatements – 3**
        iv. **New Licenses – 5**
        v. **Temporary Licenses – 4**
    b. **Expiration Warning E-mails – 255**
    c. **Expired Post Cards - 18**
    d. **Investigation – 9**

2. **Ethics Investigations and Follow-Up**

    a. **03-FY-2017 - Random Drug Testing through November 2019**
    b. **14-FY-2017 - Awaiting Payment of Administrative Fees**
    c. **04-FY-2018 - Awaiting AG's Office to prepare Consent Agreement**
    d. **05-FY-2018 - Complaint Received, Awaiting Board Meeting Review**

3. **Site Inspections – None.**

4. **Financial Summary**
    a. **Monthly Deposits - $8,877.00**
    b. **Monthly Expenses - $25,770.00**
    c. **2018 Account Balance - $289,942.88**
    d. **2017 Account Balance - $285,325.35**

5. **Meetings, Training and Events**

    a. **April 9, 2018 – Annual Required P-card Training, Charleston, WV – Lori**
    b. **April 12, 2018 – State Budget Training – Charleston, WV – Lori**
    c. **April 13, 2018 – Submitted FY 2019 Budget to the State Budget Office – Jamie & Lori**
    d. **April 15-18, 2018 – JRCERT Inspection, Wheeling WV – Tuanya & Jamie**
    e. **April 23-24, 2018 – JRCERT Inspection, Logan WV - Tuanya & Jamie**
    f. **April 24-26, 2018 – Cash Management Conference, Roanoke WV – Jamie & Lori**

6. **Future Goals**

    a. **Add Radiation Therapy Requirements to the Code**
    b. **Start doing background checks on new licensees**

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c. **Revise Series 2 Continuing Education Legislative Rule**
d. **New database & Website**