



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

**Executive Director Monthly Report
May 2019**

1. Licensing

- a. Licenses Processed – 262
 - i. Renewals – 177
 - ii. Late or Reinstatements – 6
 - iii. New Licenses – 34
 - iv. Temporary Licenses – 40
 - v. Duplicate/Change – 5
- b. Renewal E-mail Reminders – 836
- c. Post Cards – 64
- d. Investigation – 6
- e. FOIA Requests- 0
- f. License Verifications - 3

2. Ethics Investigations and Follow-Up

- a. 03-FY-2017 - Random Drug Testing through November 2019
- b. 01-FY-2019 - Paid fees, Notified SOS & ARRT, Case closed
- c. 03-FY-2019 - Paid fees, Notified SOS & ARRT, Case closed
- d. 05-FY-2019 - Paid fees, Notified SOS & ARRT, Case closed
- e. 07-FY-2019 - Paid fees, Notified SOS & ARRT, Case closed
- f. 08-FY-2019 - Paid fees, Notified SOS & ARRT, Case closed
- g. 09-FY-2019 - Board Meeting review 5/23/19
- h. 10-FY-2019 - Board Meeting review 5/23/19
- i. 11-FY-2019 - Ethics Meeting review 5/16/19
- j. 12-FY-2019 - Ethics Meeting review 5/16/19
- k. 14-FY-2019 - Ethics Meeting review 5/16/19
- l. 15-FY-2019 - Ethics Meeting review 5/16/19
- m. 16-FY-2019 - Ethics Meeting review 5/16/19
- n. 17-FY-2019 - Ethics Meeting review 5/16/19



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3. Meetings, Training and Reports

- a. WVSTO Cash Handling Conference
- b. Board Meeting – May 7, 2019
- c. Legislative Committee Meeting – May 13, 2019
- d. Ethics Committee Meeting – May 16, 2019
- e. Finance Committee Meeting – May 23, 2019
- f. Board Meeting – May 23, 2019
- g. InLumon Web Based Licensing System – OT Approval
- h. InLumon Web Based Licensing System – Purchasing Approval & ACT Purchase Order
- i. InLumon “kick off” meeting
- j. InLumon – Submitted database records
- k. Board Member Report to the Governor
- l. Series 1 Revision approved by the Governor
- m. Series 1 Revision approved by the Secretary of State for public comment
- n. Virtual Graffiti refund request
- o. I-Pad purchase submitted to OT for approval
- p. Ordered two (2) new cabinets from correctional industries
- q. FLEET Defensive Driving Tips distributed for March, April, May and June 2019

4. Financial Summary

- a. Monthly Deposits - \$16,810.00
- b. Monthly Expenses - \$10,154.78
- c. 2019 Balance – \$357,175.67
- d. 2018 Balance – \$289,148.35
- e. 2017 Balance – \$286,007.47
- f. 2016 Balance – \$290,202.27
- g. 2015 Balance – \$270,785.12
- h. 2014 Balance – \$229,406.39

5. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Remove Nuclear Medicine Apprentice from Code
- d. Revise Series 2 - Continuing Education Legislative Rule