



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

**Executive Director Monthly Report
March 2020**

1. Licensing

- a. Licenses Processed – 149
 - i. Renewals – 114
 - ii. Late or Reinstatements – 9
 - iii. New Licenses – 11
 - iv. Temporary Licenses – 0
 - v. Duplicate/Change – 6
- b. Renewal E-mail Reminders – 462
- c. Post Cards – 81
- d. Investigations – 9
- e. License Verifications - 5

2. Ethics Investigations and Follow-Up

- a. 04-FY-2020 – Consent Agreement Accepted
- b. 05-FY-2020 – Consent Agreement Accepted
- c. 06-FY-2020 – Ethics Meeting Scheduled for May 14, 2020
- d. 07-FY-2020 – Ethics Meeting Scheduled for May 14, 2020
- e. 08-FY-2020 – Ethics Meeting Scheduled for May 14, 2020
- f. 09-FY-2020 – Ethics Meeting Scheduled for May 14, 2020

3. Meetings, Training Reports and Tasks

- a. Board Member Direct Deposit Resubmissions (Payroll and Travel)
- b. Administrative Assistant Selection
- c. InLumon Database Conversion
- d. Legislature Watch
- e. Website updates improvements
- f. Final Filed Series 1
- g. Website FAQ's
- h. Website "Changes Ahead" Power Point
- i. Board Member Webinar
- j. Covid-19 and Licensing Webinar
- k. New chairs and conference table
- l. Board Meeting preparation
- m. March 13, 2020 – Started working remotely



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4. Financial Summary

- a. **Monthly Deposits - \$ 9,610.00**
- b. **Monthly Expenses - \$ 19,630.11**
- c. **2020 Balance – \$ 390,946.51**

- d. **2019 Balance – \$ 348,374.20**
- e. **2018 Balance – \$ 306,835.88**
- f. **2017 Balance – \$ 293,508.74**
- g. **2016 Balance – \$ 300,765.18**
- h. **2015 Balance – \$ 278,909.08**
- i. **2014 Balance – \$ 236,233.74**
- j. **2013 Balance – \$ 206,004.64**

5. Future Goals

- a. **Add Radiation Therapy Requirements to the Code**
- b. **Add Background Checks to the Code**
- c. **Revise Series 2 - Continuing Education Legislative Rule**
- d. **Add CT Apprenticeship instead of CT Fusion Test**