



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

**Executive Director Monthly Report  
February 2021**

**1. Revenue**

**a. Total Revenue \$13,195**

i. Renewal Applications –	\$65 x 155 = \$10,075
ii. New Applications –	\$100 x 23 = \$2,300
iii. Temporary Applications –	\$40 x 0 = \$0
iv. Late / Reinstatement Applications –	\$90 x 9 = \$810
v. Name Change / Duplicate Applications –	\$15 x 0 = \$0
vi. Consent Agreements	\$250 x 0 = \$0
vii. Correction	\$10

**2. Expenditures**

**a. Total Expenses \$10,655.05**

i. Payroll	\$7,567.30
ii. Benefits	\$1,589.93
iii. Expenditures	\$1,497.82

**3. Balances**

- a. 2021 – \$462,930.74
- b. 2020 – \$400,966.62
- c. 2019 – \$352,670.71
- d. 2018 – \$320,773.42
- e. 2017 – \$305,773.26

**4. Disciplinary Actions**

- a. 07-FY-2020 – Consent Agreement Offered
- b. 02-FY-2021 – Voluntary Surrender Offered
- c. 03-FY-2021 – Ethics Meeting Scheduled
- d. 04-FY-2021 – Ethics Meeting Scheduled



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**5. Tasks**

- a. Boardable Board Management Software
- b. Legislative Session
- c. Certemy Licensing Management System
- d. Office Communications
- e. Website Maintenance
- f. Staff Payroll via wvOASIS
- g. Payment of Expenditures via wvOASIS
- h. WWSAO P-Card Internal Controls

**6. Calendar of Events**

- a. February 5, 2021 – Purchasing Training – Statewide Contracts and Inspections
- b. February 10, 2021 – First Day of Legislative Session
- c. February 11, 2021 – Committee Meetings
- d. February 15, 2021 – President’s Day
- e. February 17, 2021 – NCIS Interstate Compacts Webinar
- f. February 17, 2021 – Diligent Board Management Product Demo
- g. February 18, 2021 – Board Meeting
- h. February 22, 2021 – Boardable Board Management Demo
- i. February 24, 2021 – Purchasing Training – Preparing and Evaluating RFP’s
- j. February 24, 2021 – ARLP Professional Licensing Webinar
- k. February 25, 2021 – CLEAR Webinar - Foundations of Occupational and Professional Regulation
- l. March 3, 2021 – Purchasing Training – wvOASIS Procurement
- m. March 16, 2021 – Last day to introduce bills in the House
- n. March 17, 2021 – Purchasing Training – Vendor Management
- o. March 18, 2021 – CLEAR Webinar - Roles and Responsibilities of a Board Member
- p. March 18, 2021 – Board Meeting
- q. March 22, 2021 – Last day to introduce bills in the Senate
- r. March 28, 2021 – Bills due out of Committees in house of origin
- s. March 31, 2021 – Last day to consider bills on 3<sup>rd</sup> reading in house of origin
- t. March 31, 2021 – Purchasing Training – Solicitation Process
- u. April 10, 2021 – Legislative Session Adjournment
- v. April 14, 2021 – Purchasing Training – Vendor Registration
- w. April 22, 2021 – CLEAR Webinar - Administrative Rulemaking
- x. April 28, 2021 – Purchasing Training – Purchasing as a Privacy Powerhouse



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**7. Future Goals**

- a. **Add Radiation Therapy Requirements to the Code**
- b. **Add Background Checks to the Code**
- c. **Add CT Apprenticeship instead of CT Fusion Test to Code**