



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

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## **Executive Director Monthly Report May 2021**

### **1. Revenue**

#### **a. Total Revenue \$19,305**

<b>i. Renewal Applications –</b>	<b>\$65 x 227 = \$14,755</b>
<b>ii. New Applications –</b>	<b>\$100 x 25 = \$2,500</b>
<b>iii. Temporary Applications –</b>	<b>\$40 x 39 = \$1,560</b>
<b>iv. Late / Reinstatement Applications –</b>	<b>\$90 x 2 = \$180</b>
<b>v. Name Change / Duplicate Applications –</b>	<b>\$15 x 4 = \$60</b>
<b>vi. Consent Agreements</b>	<b>\$250 x 1 = \$250</b>

### **2. Expenditures**

#### **a. Total Expenses \$12,419.22**

<b>i. Payroll</b>	<b>\$8,092.30</b>
<b>ii. Benefits</b>	<b>\$1,630.07</b>
<b>iii. Expenditures</b>	<b>\$2,696.85</b>

### **3. Balances**

- a. 2021 – \$458,402.68**
- b. 2020 – \$397,016.59**
- c. 2019 – \$357,175.67**
- d. 2018 – \$289,148.35**
- e. 2017 – \$286,007.47**

### **4. Disciplinary Actions**

- a. 07-FY-2020 – Case Closed**
- b. 02-FY-2021 – License Expired**
- c. 03-FY-2021 – Case Closed**
- d. 04-FY-2021 – Case Closed**
- e. 05-FY-2021 – Case Closed**
- f. 06-FY-2021 – Dismissed**



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**5. Duties**

- a. Google Ambassador for Google Workplace Conversion
- b. Boardable Board Management Software Training
- c. Legislative Session
- d. Licensing
- e. Complaints
- f. Office Communications
- g. Website
- h. Data Management
- i. Information Security and Privacy
- j. Policies and Procedures
- k. Training
- l. Payroll
- m. Payment of Expenditures via wVOASIS
- n. Financial Reconciliation
- o. Monthly Financial Reports
- p. P-Card Agency Coordinator
- q. Budget Administrator
- r. Agency Procurement Officer
- s. BRIM Coordinator
- t. Stakeholder Liaison

**6. Calendar of Events**

- a. May 11, 2021 – Digital Government Summit 2021
- b. May 12, 2021 – Purchasing - Insurance Requirements
- c. May 13, 2021 – Purchasing Procedures and P-Card Rules
- d. May 17-21, 2021 – CRCPD Conference
- e. May 19, 2021 – Purchasing Training - Purchasing Training Ethics and Risks
- f. May 20, 2021 - CLEAR Webinar - Professional Discipline
- g. May 20, 2021 – Finance Committee Meeting
- h. May 20, 2021 – Ethics Committee Meeting
- i. May 20, 2021 – Board Meeting

**7. Future Goals**

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code
- d. Amend Series 6
- e. Amend Series 1