



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report July 2021

1. Revenue

a. Total Revenue \$18,965.00

i. Renewal Applications –	\$65 x 258 = \$16,770
ii. New Applications –	\$100 x 20 = \$2,000
iii. Temporary Applications –	\$40 x 0 = \$0
iv. Late / Reinstatement Applications –	\$90 x 2 = \$180
v. Name Change Applications –	\$15 x 1 = \$15
vi. Consent Agreements	\$250 x 0 = \$0

2. Expenditures

a. Total Expenses \$24,119.01

i. Payroll	\$13,588.45
ii. Benefits	\$3,504.38
iii. Expenditures	\$7,026.18

3. Balances

- a. July 2021 – \$458,859.18
- b. July 2020 – \$406,233.19
- c. July 2019 – \$371,358.48
- d. July 2018 – \$298,496.89
- e. July 2017 – \$282,301.06

4. Disciplinary Actions

- a. 02-FY-2021 – Case closed
- b. 01-FY-2021 – Ethics meeting scheduled
- c. 02-FY-2021 – Ethics meeting scheduled
- d. 03-FY-2021 – Ethics meeting scheduled



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5. Duties

- a. Google Ambassador for Google Workplace Conversion
- b. Boardable Board Management Software Training
- c. Legislative Session
- d. Licensing
- e. Complaints
- f. Office Communications
- g. Website
- h. Data Management
- i. Information Security and Privacy
- j. Policies and Procedures
- k. Training
- l. Payroll
- m. Payment of Expenditures via wvOASIS
- n. Financial Reconciliation
- o. Monthly Financial Reports
- p. P-Card Agency Coordinator
- q. Budget Administrator
- r. Agency Procurement Officer
- s. BRIM Coordinator
- t. Stakeholder Liaison

6. Calendar of Events

- a. July 15, 2021 – Finance Meeting
- b. July 15, 2021 – Meeting with Delegate Steele
- c. July 15, 2021 – Board Meeting

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code