



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report October 2021

1. Revenue

a. Total Revenue \$25,735.00

i. Renewal Applications –	\$65 x 316
ii. New Applications –	\$100 x 47
iii. Temporary Applications –	\$40 x 0
iv. Late / Reinstatement Applications –	\$90 x 5
v. Consent Agreements	\$250 x 0 = \$0
vi. Name Changes	\$15 x 3

2. Expenditures

a. Total Expenses \$12,908.78

i. Payroll	\$8,341.54
ii. Benefits	\$1,703.39
iii. Expenditures	\$2,863.85

3. Ending Balances

- a. October 2021 – \$479,835.83**
- b. October 2020 – \$437,538.19**
- c. October 2019 – \$393,196.98**
- d. October 2018 – \$323,357.47**
- e. October 2017 – \$305,548.04**

4. Disciplinary Actions

- a. 01-FY-2022 – Preparing Consent Agreement**
- b. 02-FY-2022 – Preparing Consent Agreement**
- c. 03-FY-2022 – Preparing Consent Agreement**



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5. Duties

- a. Google Ambassador for Google Workplace Conversion
- b. Boardable Board Management Software Training
- c. Legislative Session
- d. Licensing
- e. Complaints
- f. Office Communications
- g. Website
- h. Data Management
- i. Information Security and Privacy
- j. Policies and Procedures
- k. Training
- l. Payroll
- m. Payment of Expenditures via wvOASIS
- n. Financial Reconciliation
- o. Monthly Financial Reports
- p. P-Card Agency Coordinator
- q. Budget Administrator
- r. Agency Procurement Officer
- s. BRIM Coordinator
- t. Stakeholder Liaison

6. Calendar of Events

- a. October 1-3, 2021 – FARB Conference
- b. October 5, 2021 – Webinar: The Future of Board Management
- c. October 19, 2021 – Webinar: Boardable Product Updates
- d. October 21, 2021 – CT Fusion Test
- e. October 21, 2021 – Ethics Committee Meeting
- f. October 21, 2021 – Finance Committee Meeting
- g. October 21, 2021 – Board Meeting

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code