



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

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Executive Director Monthly Report November 2021

1. Revenue

a. Total Revenue \$29,575.00

i. Renewal Applications –	\$65 x 349
ii. New Applications –	\$100 x 61 = \$6,100
iii. Temporary Applications –	\$40 x 0 = \$0
iv. Late / Reinstatement Applications –	\$90 x 0 = \$0
v. Consent Agreements	\$250 x 1 = \$250

2. Expenditures

a. Total Expenses \$12,472.93

i. Payroll	\$9,341.54
ii. Benefits	\$1,779.92
iii. Expenditures	\$5,980.61

3. Ending Balances

- a. November 2021 – \$496,937.90
- b. November 2020 – \$455,823.48
- c. November 2019 – \$405,655.91
- d. November 2018 – \$336,282.11
- e. November 2017 – \$304,755.90

4. Disciplinary Actions

- a. 01-FY-2022 – Case Closed
- b. 02-FY-2022 – Consent Agreement Offered
- c. 03-FY-2022 – Consent Agreement Offered



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5. Duties

- a. Boardable Board Management Software Training
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

6. Calendar of Events

- a. November 18, 2021 – CT Fusion Test
- b. November 18, 2021 – Ethics Committee Meeting
- c. November 18, 2021 – Finance Committee Meeting
- d. November 18, 2021 – Board Meeting
- e. November 20-27, 2021 – Annual Leave
- f. November 28-30 – RSNA Virtual Conference

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code