



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

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Executive Director Monthly Report May 2022

1. Revenue

a. Total Revenue \$22,254

i. Renewal Applications –	\$60 x 253 = \$15,185
ii. New Applications –	\$92 x 51 = \$4,692
iii. Temporary Applications –	\$36 x 37 = \$1,332
iv. Late / Reinstatement Applications –	\$85 x 9 = \$765
v. Consent Agreements	\$250 x 1 = \$250
vi. Name Change	\$15 x 2 = \$30

2. Expenditures

a. Total Expenses \$12,344.29

i. Payroll	\$8,181.54
ii. Benefits	\$1,691.20
iii. Expenditures	\$2,471.55

3. May Ending Balances

- a. 2022 – \$497,996.88
- b. 2021 – \$458,402.68
- c. 2020 – \$397,016.59
- d. 2019 – \$357,175.67
- e. 2018 – \$289,148.35

4. Disciplinary Actions

- a. 04-FY-2022 – WV Pharmacists Recovery Network Discipline Program
- b. 11-FY-2022 – Consent Agreement



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5. Duties

- a. **Boardable Board Management Software**
- b. **Legislative Session**
- c. **Licensing**
- d. **Complaints**
- e. **Office Communications**
- f. **Website**
- g. **Data Management**
- h. **Information Security and Privacy**
- i. **Policies and Procedures**
- j. **Training**
- k. **Payroll**
- l. **Payment of Expenditures via wvOASIS**
- m. **Financial Reconciliation**
- n. **Monthly Financial Reports**
- o. **P-Card Agency Coordinator**
- p. **Budget Administrator**
- q. **Agency Procurement Officer**
- r. **BRIM Coordinator**
- s. **Stakeholder Liaison**

6. Calendar of Events

- a. **May 19, 2022 – CLEAR Webinar**
- b. **May 19, 2022 – Ethics Committee Meeting**
- c. **May 19, 2022 – Finance Committee Meeting**
- d. **May 23, 2022 – Building Security Meeting**
- e. **May 25, 2022 – Purchasing for Boards & Commissions Webinar**

7. Future Goals

- a. **Add Radiation Therapy Requirements to the Code**
- b. **Add Background Checks to the Code**
- c. **Add CT Apprenticeship instead of CT Fusion Test to Code**