WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS
1124 Smith Street, Suite B-300, Charleston WV 25301
Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177
E-mail: rtboard@wv.gov   Web Page: www.wvrtboard.org

Executive Director Monthly Report
July 2023

1. **Revenue**

    a. **Total Revenue $18,940**

        i.   **Renewal Applications –**   **$60 x 243 = $14,580**
        ii. **New Applications –**   **$92 x 40 = $3,680**
        iii. **Late / Reinstatement Applications –**   **$85 x 8 = $680**
        iv. **Temporary Applications –**   **$37 x 0 = $0**
        v.   **Consent Agreements -**   **$250 x 0 = $0**

2. **Expenditures**

    a. **Total Expenses $17,524.24**

        i.   **Payroll**   **$10,676.16**
        ii. **Benefits**   **$2,135.71**
        iii. **Expenditures**   **$4,712.37**

3. **July Ending Balances**

    a. **July 2023 – $466,503.97**
    b. **July 2022 – $497,125.80**
    c. **July 2021 – $458,859.18**
    d. **July 2020 – $406,233.19**
    e. **July 2019 – $371,358.48**

4. **Disciplinary Actions**

    a. **04-FY-2022 – WV Pharmacists Recovery Network Discipline Program**
    b. **10-FY-2023 – Summary Suspension with Consent Agreement Offered**

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5. **Duties**

   a. **Boardable Board Management Software**
   b. **Legislative Session**
   c. **Licensing**
   d. **Complaints**
   e. **Office Communications**
   f. **Website**
   g. **Data Management**
   h. **Information Security and Privacy**
   i. **Policies and Procedures**
   j. **Training**
   k. **Payroll**
   l. **Payment of Expenditures via wvOASIS**
   m. **Financial Reconciliation**
   n. **Monthly Financial Reports**
   o. **P-Card Agency Coordinator**
   p. **Budget Administrator**
   q. **Agency Procurement Officer**
   r. **BRIM Coordinator**
   s. **Stakeholder Liaison**

6. **Calendar of Events**

   a. **July 24, 2023 – Surplus pick up**
   b. **July 25, 2023 – ASRT MRI Safety**

7. **Future Goals**

   a. **Add Radiation Therapy Requirements to the Code**
   b. **Add Background Checks to the Code**
   c. **Add CT Apprenticeship instead of CT Fusion Test to Code**