



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report August 2023

1. Revenue

a. Total Revenue \$23,083.00

i. Renewal Applications –	\$60 x 303 = \$18,180
ii. New Applications –	\$92 x 41 = \$3,772
iii. Late / Reinstatement Applications –	\$85 x 12 = \$1,020
iv. Temporary Applications –	\$37 x 3 = \$111
v. Consent Agreements -	\$250 x 0 = \$0

2. Expenditures

a. Total Expenses \$14,003.80

i. Payroll	\$7,844.62
ii. Benefits	\$1,758.23
iii. Expenditures	\$4,400.95

3. August Ending Balances

- a. August 2023 – \$475,583.17**
- b. August 2022 – \$505,727.07**
- c. August 2021 – \$471,633.22**
- d. August 2020 – \$421,526.79**
- e. August 2019 – \$375,993.50**

4. Disciplinary Actions

- a. 04-FY-2022 – WV Pharmacists Recovery Network Discipline Program**
- b. 10-FY-2023 – Hearing scheduled for 09/07/2023**
- c. 01-FY-2024 – Suspected ARRT violation**



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5. Duties

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wVOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

6. Calendar of Events

- a. August 8, 2023 – Budget Meeting
- b. August 10, 2023 – Employee Performance Evaluation
- c. August 17, 2023 – Ethics / Finance Meeting
- d. August 17, 2024 – Board Meeting

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code