



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

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## **Executive Director Monthly Report December 2023**

### **1. Revenue**

**a. Total Revenue \$20568.00**

<b>i. Renewal Applications –</b>	<b>\$60 x 264 = \$15,840.00</b>
<b>ii. New Applications –</b>	<b>\$92 x 44 = \$4,048.00</b>
<b>iii. Late / Reinstatement Applications –</b>	<b>\$85 x 8 = \$680.00</b>
<b>iv. Temporary Applications –</b>	<b>\$37 x 0 = \$0.00</b>
<b>v. Consent Agreements -</b>	<b>\$250 x 0 = \$0.00</b>

### **2. Expenditures**

**a. Total Expenses \$25,125.12**

<b>i. Payroll</b>	<b>\$16,591.93</b>
<b>ii. Benefits</b>	<b>\$2,716.08</b>
<b>iii. Expenditures</b>	<b>\$5,817.11</b>

### **3. December Ending Balances**

- a. December 2023 – \$493,095.61**
- b. December 2022 – \$469,361.24**
- c. December 2021 – \$502,774.46**
- d. December 2020 – \$464,595.56**
- e. December 2019 – \$408,698.00**

### **4. Disciplinary Actions**

- a. 04-FY-2022 – WV Pharmacists Recovery Network Discipline Program**
- b. 10-FY-2023 – Hearing held on 09/07/2023**
- c. 01-FY-2024 – 2<sup>nd</sup> Investigation Letter sent**
- d. 04-FY-2024 – Worked without a license**



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**5. Duties**

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

**6. Calendar of Events**

- a. December 13, 2023 – Christmas Dinner
- b. December 21, 2023 – Ethics Meeting (Cancelled)
- c. December 21, 2023 – Board Meeting (Cancelled)

**7. Future Goals**

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code