



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report April 2025

1. Revenue

a. Total Revenue \$13,732.00

i. Renewal Applications –	\$60 x 167 = \$10,020.00
ii. New Applications –	\$92 x 27 = \$2,484.00
iii. Late / Reinstatement Applications –	\$85 x 9 = \$765.00
iv. Temporary Applications –	\$37 x -1 = -\$37.00
v. Consent Agreements -	\$250 x 2 = \$500.00

2. Expenditures

a. Total Expenses \$28,465.47

i. Payroll	\$10,307.70
ii. Benefits	\$2,125.87
iii. Expenditures	\$16,031.90

3. Ending Balances

- a. April 2025 – \$331,502.51**
- b. April 2024 – \$477,233.70**
- c. April 2023 – \$456,264.52**
- d. April 2022 – \$488,987.17**
- e. April 2021 – \$451,516.90**

4. Disciplinary Actions

- a. 04-FY-2022 – Probation Lifted / WVPRN Discipline Program Completed**
- b. 05-FY-2024 – Probation / WVPRN Discipline Program**
- c. 07-FY-2024 – Probation / WVPRN Discipline Program**
- d. 09-FY-2024 – Final Order Issued**
- e. 11-FY-2024 – Hearing held on 3/11/2025**
- f. 04-FY-2025 – Consent Agreement Signed**



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5. Duties

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

6. Calendar of Events

- a. 04/06/2025 – Rule meeting with AG
- b. 04/10/2025 – Committee Meetings
- c. 04/10/2025 – Board Meeting
- d. 04/20-22/2025 – JRCERT Site Visit at WV Northern Community College
- e. 04/25/2025 – E-Travel Training

7. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add CT Apprenticeship to the Code
- c. Remove Nuclear Medicine Apprenticeship from the Code