WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS
1124 Smith Street, Suite B-300, Charleston WV 25301
Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177
E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report
June 2025

1. **Revenue**

    a. **Total Revenue $24,422.00**

        i. **Renewal Applications – $60 x 270 = $16,200**
        ii. **New Applications – $92 x 78 = $7,176**
        iii. **Late / Reinstatement Applications – $85 x 11 = $935**
        iv. **Temporary Applications – $37 x 3 = $111**
        v. **Consent Agreements - $250 x 0 = $0**

2. **Expenditures**

    a. **Total Expenses $19,996.06**

        i. **Payroll $10,837.70**
        ii. **Benefits $2,373.59**
        iii. **Expenditures $6,784.77**

3. **Ending Balances**

    a. **June 2025 - $451,475.15**
    b. **June 2024 - $485,095.68**
    c. **June 2023 - $465,410.64**
    d. **June 2022 - $500,394.43**
    e. **June 2021 - $464,013.19**

4. **Disciplinary Actions**

    a. **05-FY-2024 – Probation / WVPRN Discipline Program**
    b. **07-FY-2024 – Probation / WVPRN Discipline Program**
    c. **11-FY-2024 – Hearing held on 3/11/2025**
    d. **06-FY-2025 – Student took x-rays as an employee**

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5. **Duties**

    a. **Boardable Board Management Software**
    b. **Legislative Session**
    c. **Licensing**
    d. **Complaints**
    e. **Office Communications**
    f. **Website**
    g. **Data Management**
    h. **Information Security and Privacy**
    i. **Policies and Procedures**
    j. **Training**
    k. **Payroll**
    l. **Payment of Expenditures via wvOASIS**
    m. **Financial Reconciliation**
    n. **Monthly Financial Reports**
    o. **P-Card Agency Coordinator**
    p. **Budget Administrator**
    q. **Agency Procurement Officer**
    r. **BRIM Coordinator**
    s. **Stakeholder Liaison**

6. **Calendar of Events**

    a. **06/12/2025 – Rules Meeting with AG**
    b. **06/12/2025 – Committee Meetings**
    c. **06/12/2025 – Board Meeting**
    d. **06/13/2025 – Rules Submitted**

7. **Future Goals**

    a. **Add Radiation Therapy Requirements to the Code**
    b. **Add CT Apprenticeship to the Code**
    c. **Remove Nuclear Medicine Apprenticeship from the Code**