**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**
**1124 Smith Street, Suite B-300, Charleston WV 25301**
**Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177**
**E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org**

# Executive Director Monthly Report
# July 2025

1. **Revenue**

    a. **Total Revenue $22,513.00**

        i. **Renewal Applications – $60 x 282 = $16,920.00**
        ii. **New Applications – $92 x 53 = $4,876.00**
        iii. **Reinstatement Applications – $85 x 8 = $680.00**
        iv. **Temporary Applications – $37 x 1 = $37.00**
        v. **Consent Agreements - $250 x 0 = $0.00**

2. **Expenditures**

    a. **Total Expenses $22,838.02**

        i. **Payroll $11,920.20**
        ii. **Benefits $2,430.94**
        iii. **Expenditures $8,486.88**

3. **Ending Balances**

    a. **July 2025 - $451,150.13**
    b. **July 2024 - $490,374.33**
    c. **July 2023 - $466.503.97**
    d. **July 2022 - $497,125.80**
    e. **July 2021 - $458,859.18**

4. **Disciplinary Actions**

    a. **05-FY-2024 – Probation / WVPRN Discipline Program**
    b. **07-FY-2024 – Probation / WVPRN Discipline Program**
    c. **11-FY-2024 – Hearing held on 3/11/2025**
    d. **06-FY-2025 – Student took x-rays as an employee**

**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**
**1124 Smith Street, Suite B-300, Charleston WV 25301**
**Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177**
**E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org**

5. **Duties**

    a. **Boardable Board Management Software**
    b. **Legislative Session**
    c. **Licensing**
    d. **Complaints**
    e. **Office Communications**
    f. **Website**
    g. **Data Management**
    h. **Information Security and Privacy**
    i. **Policies and Procedures**
    j. **Training**
    k. **Payroll**
    l. **Payment of Expenditures via wvOASIS**
    m. **Financial Reconciliation**
    n. **Monthly Financial Reports**
    o. **P-Card Agency Coordinator**
    p. **Budget Administrator**
    q. **Agency Procurement Officer**
    r. **BRIM Coordinator**
    s. **Stakeholder Liaison**

6. **Calendar of Events**

    a. **07/10/2025 – Code Revision Committee Meeting**
    b. **07/16/2025 – Rule submission to WV Secretary of State**

7. **Future Goals**

    a. **Add Radiation Therapy Requirements to the Code**
    b. **Remove Nuclear Medicine Apprenticeship from the Code**