WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS
1124 Smith Street, Suite B-300, Charleston WV 25301
Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177
E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report
October 2025

1. **Revenue**

    a. **Total Revenue $29,158.00**

        i. **Renewal Applications – $60 x 387 = $23,220.00**
        ii. **New Applications – $92 x 59 = $5,428.00**
        iii. **Late / Reinstatement Applications – $85 x 6 = $510.00**
        iv. **Temporary Applications – $37 x 0 = $0.00**
        v. **Consent Agreements - $250 x 0 = $0.00**

2. **Expenditures**

    a. **Total Expenses $31,034.19**

        i. **Payroll $21,067.51**
        ii. **Benefits $3,411.71**
        iii. **Expenditures $6,554.97**

3. **September Ending Balances**

    a. **October 2025 - $458,470.10**
    b. **October 2024 - $473,815.69**
    c. **October 2023 - $491,254.52**
    d. **October 2022 - $468,714.65**
    e. **October 2021 - $479,835.83**

4. **Disciplinary Actions**

    a. **05-FY-2024 – Probation / WVPRN Discipline Program**
    b. **07-FY-2024 – Probation / WVPRN Discipline Program**
    c. **09-FY-2024 – WV Intermediate Court Of Appeals**
    d. **04-FY-2026 – Ethics Meeting 11/20/2025**

WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS
1124 Smith Street, Suite B-300, Charleston WV 25301
Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177
E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

5. **Duties**

    a. **Boardable Board Management Software**
    b. **Legislative Session**
    c. **Licensing**
    d. **Complaints**
    e. **Office Communications**
    f. **Website**
    g. **Data Management**
    h. **Information Security and Privacy**
    i. **Policies and Procedures**
    j. **Training**
    k. **Payroll**
    l. **Payment of Expenditures via wvOASIS**
    m. **Financial Reconciliation**
    n. **Monthly Financial Reports**
    o. **P-Card Agency Coordinator**
    p. **Budget Administrator**
    q. **Agency Procurement Officer**
    r. **BRIM Coordinator**
    s. **Stakeholder Liaison**

6. **Calendar of Events**

    a. **October 6, 2025 – Intermediate Court of Appeals Administrative Record**
    b. **October 8, 2025 – Intermediate Court of Appeals Administrative Record**
    c. **October 9, 2025 – Ethics Meeting**
    d. **October 9, 2025 – Board Meeting**
    e. **October 16, 2025 – Code Revision**
    f. **October 20, 2025 – Code Revision**
    g. **October 22, 2025 – Code Revision**

7. **Future Goals**

    a. **Add Radiation Therapy Requirements**
    b. **Add Radiologist Assistants Requirements and Scope**
    c. **Remove Nuclear Medicine Apprenticeship**
    d. **Update All Scopes of Practices**
    e. **Exempt Podiatric Assistants**
    f. **Eliminate Temporary License**