



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

## **Executive Director Monthly Report April 2026**

### **1. Revenue**

a. Total Revenue \$16,401.00

i. Renewal Applications –	\$60 x 212 = \$12,720.00
ii. New Applications –	\$92 x 28 = \$2,576.00
iii. Reinstatement Applications –	\$85 x 13 = \$1,105.00

### **2. Expenditures**

a. Total Expenses \$27,708.86

i. Payroll	\$11,753.34
ii. Benefits	\$2,644.01
iii. Expenditures	\$13,311.51

### **3. Ending Cash Balance**

- a. April 2026 – \$441,411.95
- b. April 2025 – \$331,502.51
- c. April 2024 – \$477,233.70
- d. April 2023 – \$456,264.52
- e. April 2022 – \$488,987.17

### **4. Disciplinary Actions**

- a. 07-FY-2024 – Probation / WVPRN Discipline Program
- b. 06-FY-2026 – Consent Agreement offered 4/16/2026
- c. 07-FY2026 – Inquiry Letter mailed 4/30/2026



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

**5. Duties**

- a. Boardable Board Management System
- b. Certemy License Management System
- c. Legislative Session
- d. Licensing
- e. Complaints
- f. Office Communications
- g. Website
- h. Data Management
- i. Information Security and Privacy
- j. Policies and Procedures
- k. Training
- l. Payroll
- m. Payment of Expenditures via wvOASIS
- n. Financial Reconciliation
- o. Monthly Financial Reports
- p. Monthly Director's Reports
- q. P-Card Agency Coordinator
- r. Budget Administrator
- s. Agency Procurement Officer
- t. BRIM Coordinator
- u. Stakeholder Liaison

**6. Calendar of Events**

- a. April 2-3, 2026 – Bridge Valley Site Visit
- b. April 2-3, 2026 – University of Charleston Site Visit
- c. April 16, 2026 – Finance Committee Meeting
- d. April 16, 2026 – Ethics Committee Meeting
- e. April 16, 2026 – Board Meeting
- f. April 20-22, 2026 – Banking Services Seminar
- g. April 23, 2026 – Legal Consultation
- h. April 29, 2026 – Legal Consultation
- i. April 30, 2026 – Legal Consultation

**7. Future Goals**

- a. Add Radiation Therapy Requirements
- b. Add Radiologist Assistants Requirements and Scope
- c. Remove Nuclear Medicine Apprenticeship
- d. Update All Scopes of Practices
- e. Exempt Podiatric Assistants