



Virtual Board Meeting

Thu May 16, 2024 4:00 PM - 6:00 PM EDT

1. Meeting to Order

The virtual board meeting was called to order at 4:06 PM on Thursday, May 16, 2024, by the Chairman of the Board, Tyson Judy.

a. Board's Mission

Chairman Judy stated the Board's purpose, mission and vision.

The purpose of the Board is to safeguard the public health, safety and welfare by regulating persons engaged in the practice of medical imaging.

The Board's Mission is to be the driving force behind the highest quality imaging and radiation safety standards in West Virginia through the licensure of educationally prepared and clinically competent professionals.

The Board's Vision is to ensure public safety through a highly skilled and qualified workforce across the entire state of West Virginia providing quality imaging and radiation therapy services in every community and clinical setting.

2. Guests

Chairman Judy noted that no guests were in attendance.

3. Attendance

Board members in attendance were Chairman Tyson Judy, Secretary Dee Workman, Kristi Barnett, Tuanya Layton, Jeffrey Jones, Erin Butcho, MD and Adam Kassar, MD. Executive Director Jamie Browning was also in attendance. Todd Resley, MD. and Brian Martin were excused.

4. Agenda

Mr. Jones made a motion to accept the agenda as presented. Ms. Layton seconded the motion and the Board concurred.

5. Board Meeting Minutes

A motion was made by Dr. Butcho to approve the April 18, 2024 board meeting minutes. Mr. Jones seconded the motion and the Board concurred.

In accordance with the Secretary of State's statutory requirement for Open Meetings, the board meeting minutes were posted on the board's website for public availability.

6. Old Business

a. WV Legislative Auditor's Performance Evaluation & Research Division - 2023 Regulatory Board Review

Chairman Judy noted that the WV Legislative Auditor's Performance Evaluation & Research Division started the 2023 Regulatory Board Review on February 22, 2023 and will be requesting additional information as the regulatory review proceeds.

b. Board Member Openings

Chairman Judy reported that the Radiologic Technologist and Licensed Practitioner Board Member positions are posted and the information is available at: <https://wvrtboard.gov/Career-Opportunities>.

7. Professional Development

a. Conference of Radiation Control Program Director (CRCPD) 56th National Conference on Radiation Control

Chairman Judy noted that funds have been approved for for board members and staff to attend the Conference of Radiation Control Program Director (CRCPD) 56th National Conference on Radiation Control in Jacksonville, FL on May 20-23, 2024.

b. ASRT Educational Symposium and Annual Governance and House of Delegates Meeting

Chairman Judy noted that funds have been approved for board members and staff to attend the ASRT Educational Symposium and Annual Governance and House of Delegates Meeting in Orlando, FL on June 27-30, 2024.

8. Ethics

Chairman Judy reported that the Ethics Committee, consisting of himself, Director Browning and Secretary Workman had an informal meeting via video conferencing on May 16, 2024 prior to the Board Meeting to discuss Ethics cases 04-FY-2022, 10-FY-2023 05-FY-2024, 07-FY-2024, 09-FY-2024.

a. Executive Session

A motion was made by Dr. Kassar to enter into executive session at 4:25 PM to discuss Ethics cases 04-FY-2022, 10-FY-2023 05-FY-2024, 07-FY-2024, 09-FY-2024. The motion was seconded by Ms. Barnett. After review of all available information the Board unanimously concurred.

A motion was made by Ms. Layton to exit out of executive session at 4:38 PM. The motion was seconded by Mr. Jones. The Board unanimously concurred.

b. 04-FY2022

Chairman Judy reported that 04-FY-2022 has entered into a consent agreement with a mandatory discipline program until 4/21/2025. Chairman Judy presented the board

with the WV Pharmacy Recovery Network Discipline Program quarterly update for review and discussion.

No action was taken.

c. 10-FY-2023

Chairman Judy reported that 10-FY-2023's West Virginia license was suspended on 1/18/2024 . Chairman Judy presented the board with the ARRT Certification Revocation notification dated 4/23/2024.

No action was taken.

d. 05-FY-2024

Chairman Judy presented the Board with a West Virginia Pharmacy Recovery Network suggested Compliance Agreement for review and discussion. Dr. Kassar made a motion to accept the West Virginia Pharmacy Recovery Network Compliance Agreement as presented. After discussion and review of all the available information Dr. Butcho seconded the motion and the Board concurred.

e. 07-FY-2024

Chairman Judy reported that the West Virginia Pharmacy Recovery Network Substance Use Disorder Assessment was not completed as requested. Dr. Kassar made a motion to offer a Consent Agreement with a mandatory discipline program. After discussion and review of all the available information Dr. Butcho seconded the motion and the Board concurred.

f. 09-FY-2024

Chairman Judy reported that the Board has not received the subpoenaed records of the Maryland revocation.

No action was taken.

9. April 2024 Monthly Financial Report

Chairman Judy reported that the Finance Committee, consisting of himself, Secretary Workman and Director Browning met on May 16, 2024 to review the April 2024 financial reports.

Chairman Judy reported that the April 2024 ending cash balance was \$477,223.70 with \$13,360.00 in total revenue and \$22,193.85 in total expenditures. Chairman Judy recommended approval of the April 2024 financial reports.

Ms. Layton made a motion to approve the April 2024 financial report as presented. After review of all available information, Dr. Kassar seconded the motion and the Board unanimously concurred.

10. April 2024 Purchasing Card Reports

Chairman Judy reported that the Finance Committee, consisting of himself, Secretary Workman and Director Browning met on May 16, 2024 to review the April 2024 Purchasing Card report.

Chairman Judy reported that there were \$7,621.94 in purchases and recommended approval.

Ms. Barnett made a motion to approve the April 2024 Purchasing Card report as presented. After review of all available information, Mr. Jones seconded the motion and the Board unanimously concurred.

11. April 2024 Director's Report

Chairman Judy reported that there were 32 new and 8 temporary license applications processed in April 2024. He also reported 156 renewal and 6 late and/or reinstatement applications processed in April 2024.

Secretary Workman made a motion to approve the April 2024 director's report as presented. After review of all available information, Ms. Layton seconded the motion and the Board unanimously concurred.

12. Medical Imaging Schools Report

Chairman Judy presented the JRCERT Accreditation Actions for review and discussion. Chairman Judy also reported that the WVU Radiation Therapy Program received the JRCERT self-study report and the WVU Medicine University Town Center increased their clinical capacity.

Mr. Jones made a motion to approve the Medical Imaging Schools Report as presented. After review of all available information, Secretary Workman seconded the motion and the Board unanimously concurred.

13. Governor's 5% Across The Board Salary Increase

Chairman Judy reported that there are funds available for the salary increase and recommended the \$2,900 salary increase for Director Browning.

Ms. Layton made a motion to give Director Browning a \$2,900 salary increase. After review of all available information, Dr. Butcho seconded the motion and the Board unanimously concurred.

14. Non Diagnostic CT Fusion Test Required Training

Chairman Judy suggested changing the training requirements for the non diagnostic CT Fusion Exam. Chairman Judy recommended a Board approved comprehensive CT Training Course instead of fifteen (15) Category A continuing education credits related to Ionizing Radiation Safety.

Secretary Workman made a motion to require a Board approved comprehensive CT Training Course to set for the non diagnostic CT Fusion Exam. After review of all available information, Ms. Barnett seconded the motion and the Board unanimously concurred.

15. FARB Innovation of Competency 2024

Mr. Jones made a motion to fund participation in the 2024 FARB Innovation of Competency in Atlanta GA September 19 – 21, 2024. Dr. Butcho seconded the motion and the Board unanimously concurred.

16. Upcoming Meetings

Secretary Workman made a motion to have the next board meeting on June 20, 2024. Dr. Kassar seconded the motion and the Board unanimously concurred.

17. Adjournment

Ms. Barnett made a motion to adjourn at 4:56 PM, Secretary Workman seconded the motion and the Board concurred.