

# WEST VIRGINIA RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

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## NEWSLETTER

November 7, 2012

### INTRODUCTION

This newsletter is published on the website, and we have chosen to mail a copy to each licensee this year to assure you are aware of some very important changes. Future Newsletters will be published to the website. We encourage you to submit your comments and recommendations to the address above, to visit the website ([www.wvrtboard.org](http://www.wvrtboard.org)) for the most up to date information, and to contact the Board Office by email ([wvrtboe@suddenlinkmail.com](mailto:wvrtboe@suddenlinkmail.com)) or phone (304-787-4398, Toll Free 877-609-9869) with any questions you may have. Information is available to be mailed to you upon request if you do not have access to the internet. Contact us at any time for any information you may need.

### BOARD CHANGES

After many years of dedicated service to the West Virginia Medical Imaging & Radiation Therapy Board of Examiners, Grady Bowyer retired in May 2012. Grady worked tirelessly in his efforts to design Legislation for oversight of Medical Imaging in West Virginia. The Board commends Mr. Bowyer for his accomplishments and wishes him all the best in his well deserved retirement. Nancy Godby was hired as Assistant Executive Director on April 1, 2012 and was promoted into her current position as Executive Director upon Mr. Bowyer's retirement. Randy Fink continues in his position as Administrative Secretary. Nancy and Randy encourage you to contact them at [wvrtboe@suddenlinkmail.com](mailto:wvrtboe@suddenlinkmail.com) or (304-787-4398, Toll Free 877-609-9869) with any questions you may have.

### MRI AND NM APPRENTICE

Licensure of MRI and Nuclear Medicine Technologists went into effect July 1, 2007. The Legislation for licensure of MRI and NM Technologists created an avenue for individuals that were practicing MRI and/or NM to become licensed through an Apprenticeship. Individuals that received an MRI and/or NM Apprentice License in 2007 and have not achieved a National Certification are expiring each month. There is no provision for an extension of the original Apprentice License and when the allowable five (5) consecutive years expire the individual can no longer perform MRI and/or NM.

Apprenticeships are still available for individuals that hold a current valid Medical Imaging & Radiation Therapy Technology License. If you are interested in an Apprenticeship, complete the Apprentice License Application that is available on the website and submit it to the Board.

### LEGISLATIVE UPDATE

The Board has once again submitted a proposal to license Sonography in West Virginia. A Legislative Subcommittee has been reviewing our proposal this summer, and we remain hopeful that it will be reviewed in the upcoming session of the Legislature.

### SITE INSPECTIONS

Nancy Godby has been conducting site inspections to assure licenses are posted and current. Requirements for posting and fines associated with improper posting can be found on the website by selecting "Existing Regulations" and "Series 1 - General Rules of the Board". To avoid violations and fines it is important that you maintain a current valid license and that you provide either your original license or a copy of your original license to your employer for posting in accordance with the regulation. It is not acceptable to post a copy of the registration card, but you must be able to produce the card if asked. There are fines associated with violation of posting requirements for both the Licensee and the facility.

### LICENSE RENEWALS

The Board strongly encourages everyone to renew online if at all possible. With the holidays rapidly approaching it is important to note that the Board office will close on the same schedule as all other WV Governmental Offices, (another great reason to renew online). Recent weather events have also demonstrated how important it is for Licensees to renew early and use the online process to avoid delays or lapse in licenses. You can renew your medical imaging license using Visa, Master Card, Discover Card, American Express and Diners Club by going to the Board's web page, [www.wvrtboard.org](http://www.wvrtboard.org) and clicking on the "Credit Card online Renewals".

The online credit card renewal is a **five (5) step process** which, when completed, will allow the technologist to print a Conditional Certificate to allow them to work for seven (7) days until their annual renewal license is processed and mailed from the office. It is very important that you proceed through all five (5) steps of the process. It is important that your name be listed on the ARRT's and/or NMTCB's web page to allow for primary source verification of your credentials. A license cannot be issued without verification of Continuing Education (CE) compliance. If the Board staff cannot verify your CE's and you do not respond to the request to verify the CE's, your renewal transaction will be voided, the charge will be credited back to your credit card, and a letter will be sent to you and your employer. If this results in your license expiring before a new one is issued, you will be charged a reinstatement fee of \$ 25.00.

If you mail your application to the Board Office and fail to submit documentation of your CE's along with the appropriate fee, the application and fee will be returned to you. As with the credit card transactions, if the office returns your application and fee due to incomplete information and your license expires, you will be charged the \$ 25.00 reinstatement fee. Be sure to use the "Mailing Address" listed above with the PO Box to assure delivery.

Remember, the Board no longer sends you an application for renewal as these forms are readily available online. If you do not have access to the internet, contact the office and we will mail you the necessary form(s). Remember, it is your responsibility to keep your license current. Contact the Board Office with any questions you may have with the application and/or renewal process.

## IMPORTANT CE INFORMATION FOR LICENSE RENEWAL

All licensed technologists are required to submit evidence of twenty-four (24) hours of continuing education before licenses are renewed. To determine what is required, please review "**Series 2 Continuing Education**", listed under the "**Existing Regulations**" tab on the website.

If you mail your renewal application, submit a copy of your **active ARRTcard** showing CE Compliance along with the application and appropriate fee. If you have lost your ARRT card, you can go to the ARRT web page ([www.rrt.org](http://www.rrt.org)), print and submit your credential information. This is the only documentation you will need to submit for continuing education.

If you renew online and are **ACTIVE ARRT**, your CE biennium will be checked by the Board's staff on the ARRT web page. Documentation of CE Compliance is required for renewal. This CE documentation cannot be hand written information but must be a copy of the provider certificates.

If you are **NON-ACTIVE ARRT OR A GRANDFATHERED LICENSEE**, you must submit documentation that you have obtained twelve (12) hours of continuing education earned since your previous license renewal or twenty-four (24) hours earned in the previous two (2) years. Documentation of CE Compliance is required for renewal. This CE documentation cannot be hand written information but must be a copy of the provider certificates.

If the appropriate CE documentation is not submitted with the renewal application and fee, the application and fee will be returned to you. A renewal license will not be issued until the requirements are met.

## BOARD MEETINGS

Board Meeting Minutes are posted on the website and can be found by selecting the "**For Your Information**" option.

## COMPLAINT INFORMATION

The Board's Executive Director actively investigates complaints reported to the office.

It is the responsibility of each Licensee to report violations for investigation. The Board makes every effort to maintain your confidentiality, however, you may be required to provide testimony and must be willing to do so if necessary.

Complaint information can be found on the website by selecting the "**Disciplinary Information**" and "**Complaint Information**" tabs.

## POSITION STATEMENTS

The original Position Statements developed by the Board in 2009 were reviewed and revised by a subcommittee. The recommendations of the subcommittee were accepted during the October Board Meeting. Please visit the website to review the newly revised Position Statements by selecting "FAQ" and "Position Statements". The Board welcomes your comments and suggestions.

## FINANCIAL INFORMATION

Beginning Balance as of July 1, 2011	\$ 154,657.62
Income Received FY 2012	\$ 220,180.29
Total Revenue for FY 2012	\$ 374,837.91
Disbursements for FY 2012	\$ 202,479.20
Balance in account as of June 30, 2012	\$ 172,358.85

## LICENSES ISSUED FY 2011-2012

Permanent Licenses:	270 issued
Renewal Licenses:	2,703 issued
Reinstatement:	141 issued
Temporary Licenses:	38 issued
Duplicate Licenses:	15 issued
Name change Fees:	3 issued
Address List of Licensees:	1 issued
Consent Order Payments	5 issued
Brickstreet Refund	1 issued
Miscellaneous	2 issued
State Test	1 issued

## BOARD MEMBERS

HB 4012 eliminated the Bureau for Public Health position and one lay-member position from the Board reducing the composition of the Board from twelve (12) to nine (9) Board Members. There are currently three (3) vacant Board positions. Current Board Members are listed below, and names have been submitted to the Governor for consideration and appointment. Please contact the Board office if you have an interest in serving.

**Nancy Oughton, Board Chair**  
MRI Technologist

**Eva Hallis, Board Secretary**  
Education Representative

**Alice Belmont**  
Radiologic Technologist

**Tuanya Layton**  
Nuclear Medicine Technologist

**Fred Gabriel, MD**  
Radiologist

**Grace L. Peters**  
Lay Member

**Current Vacant Board Positions:**  
Radiologic Technologist  
Radiologist  
Licensed Physician

## BOARD STAFF MEMBERS

Nancy Godby, MS-MHA, MA, RT(R)(M) ARRT, CHC  
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**Future Newsletters will be published to the website.**