



WEST VIRGINIA RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

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NEWSLETTER - January 2, 2013

Happy New Year!

My first nine months as your new Executive Director have been a whirlwind of orientation to the Agency and site visits to meet and get to know all of you. I have been able to visit about half of the state thus far and will continue to work my way to your facility in the coming months. This issue of the Board's Newsletter will provide you with important dates for the Cool Ridge Office as well as correct an error in the November 7, 2012 Newsletter.

Randy Fink and I encourage you to continue to submit your comments and recommendations to the address above, to visit the website (www.wvrtboard.org) for the most up to date information, and to contact the Board Office by email (wvrtboe@suddenlinkmai.com) or phone (304-787-4398, Toll Free: 877-609-9869) with any questions you may have.

Nancy Godby, Executive Director

MRI AND NM APPRENTICE

The following information was included in the November 7, 2012 Newsletter, but we continue to receive questions regarding Apprentice Licenses. Licensure of MRI and Nuclear Medicine Technologist went into effect July 1, 2007. The Legislation for licensure of MRI and NM Technologists created an avenue for individuals that were practicing MRI and/or NM to become licensed through an Apprenticeship. Individuals that received an MRI and/or NM Apprentice License in 2007 and have not achieved a National Certification are expiring each month. There is no provision for an extension of the original Apprentice License and when the allowable five (5) consecutive years expire the individual can no longer perform MRI and/or NM.

Apprenticeships are available for individuals that hold a current valid Medical Imaging & Radiation Therapy Technology License. If you are interested in an Apprenticeship, contact the Board Office.

FACILITY SITE INSPECTIONS

Facility site inspections will be an ongoing process to assure licenses are posted and current. Requirements for posting and fines associated with improper posting can be found on the website by selecting "Existing Regulations" and "Series 1 - General Rules of the Board".

The most common posting violations include posting the registration (pocket) card, expired license posted, as well as failure to obtain an MRI or NM Apprenticeship to allow for cross training.

2013 WEST VIRGINIA STATE HOLIDAY CALENDAR

The Board Office is closed for all State Holidays. Please note and plan accordingly for the following dates in observance of Holidays observed by the State of West Virginia:

January 1, 2013 - New Years Day
January 21, 2013 - Martin Luther King Day
February 18, 2013 - Presidents' Day
May 27, 2013 - Memorial Day
June 20, 2013 - West Virginia Day
July 4, 2013 - Independence Day
September 2, 2013 - Labor Day
October 14, 2013 - Columbus Day
November 11, 2013 - Veterans' Day
November 28 and 29 - Thanksgiving
December 24 (half day) - Christmas
December 25 - Christmas
December 31 (half day) - New Years Eve

IMPORTANT CE INFORMATION FOR LICENSE RENEWAL

All licensed Technologists are required complete twenty four (24) hours of category A continuing education before licenses are renewed, (reference "Series 2 Continuing Education" listed in "Existing Regulations").

The following information was incomplete in the November 7, 2012 newsletter and is being repeated to include reference to the NMTCB for those of you who are certified in Nuclear Medicine. If you mail your renewal application, submit a copy of your active ARRT, ARMRIT and/or NMTCB Card to demonstrate CE Compliance along with your application and the appropriate fee. If you renew online and are ACTIVE with either the ARRT, ARMRIT and/or NMTCB, your CE biennium will be checked by the Board through online primary source verification to the appropriate Certification Agency.

WEBSITE UPDATES

A "TRANSPARENCY" tab has been added to allow you to link to a site that provides financial information for the Board. Click the link, find the "Medical Imaging & Radiation Therapy Tech BOE" link to review financial information for the Board.

The Annual Report for 2012 is available for review in the "For Your Information" tab.

An "Information Request Form" has been added to the site.

Meeting Minutes are posted on the Website under the "For Your Information" tab after they have been approved at the next Board Meeting.

Stay tuned for a whole new look later this year.

LEGISLATIVE UPDATE

The Board continues to monitor the Sonography proposal that was submitted to a Legislative Subcommittee and reviewed this summer. We encourage you to contact the Legislative Representatives from your Districts to voice your concerns.

LICENSE RENEWALS

The Board no longer sends you an application for renewal as these forms are readily available online. If you do not have access to the internet, contact the office and we will mail you the necessary form(s).

NEW: EMAIL REMINDERS have been added as a method to provide a courtesy reminder that your Medical Imaging License is expiring. As you renew, please be sure to review and update your email address to allow for important notices to be forwarded directly to you from the Board.

RENEWING ONLINE: We're in the middle of winter now, and weather events have the potential to impact mail delivery as well as office hours during power failure. The Board strongly encourages everyone to use the online credit card renewal process to avoid delays or lapse in license. You can renew your Medical Imaging License using Visa, Master Card, Discover Card, American Express and Diners Club by going to the Board's web page, www.wvrtboard.org and clicking on the "Credit Card Licensing".

The online credit card renewal is a **five (5) step process** which, when completed, will allow the technologist to print a **Conditional Certificate** to allow them to work for seven (7) days until their annual renewal license is processed and mailed from the office. It is very important that you proceed through all five (5) steps of the process. A license cannot be issued without verification of Continuing Education (CE) compliance. If the Board staff cannot verify your CE's through the ARRT, ARMRT and/or NMTCB through an online primary source verification and you do not respond to the request from the Board to verify your CE compliance, your renewal transaction will be voided, the charge will be credited back to your credit card, and a letter will be sent to you and your employer. If this results in your license expiring before a new one is issued, you will be charged a reinstatement-late fee of \$25.00.

RENEWING BY MAIL: If you mail your application to the Board Office and fail to submit documentation of your CE's along with the appropriate fee, the application and fee will be returned to you. As with the credit card transactions, if the office returns your application and fee due to incomplete information and your license expires, you will be charged the \$ 25.00 reinstatement fee.

Contact the Board Office at wvrtboe@suddenlinkmail.com or call 304-787-4398 with any questions you may have with the application and/or renewal process.

BOARD MEETING DATES

The date and location of all Board Meetings are posted on the Secretary of State's Website:

<http://apps.sos.wv.gov/adlaw/meetingnotices/>

An Agenda for each meeting will be posted on the Board's Website prior to the meeting, or you can always contact the Board Office to verify meeting dates and/or to obtain a copy of the Agenda. Board Meeting Minutes are posted on the website (once approved) and can be found by selecting the "**For Your Information**" option.

Tentative dates for Board Meetings in 2013 are as follows:

January 17, 2013
April 18, 2013
June 6, 2013
September 19, 2013

BOARD MEMBERS

There are currently three (3) vacant Board positions. Current Board Members are listed below, and names have been submitted to the Governor for consideration and appointment. Please contact the Board office if you have an interest in serving.

Nancy Oughton, Board Chair
MRI Technologist

Eva Hallis, Board Secretary
Education Representative

Alice Belmont
Radiologic Technologist

Tuanya Layton
Nuclear Medicine Technologist

Fred Gabriel, MD
Radiologist

Grace L. Peters
Lay Member

Vacant Board Positions:
Radiologic Technologist, (*vacant since 04-02-12*)
Radiologist, (*vacant since 11-22-11*)
Licensed Physician, (*vacant since 02-21-12*)

CONTACT THE BOARD

The following Board email address is recommended for use to route to all Board Staff:

wvrtboe@suddenlinkmail.com

Direct contact:

Nancy Godby, MS-MHA, MA, RT(R)(M) ARRT, CHC
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